

Subject Line: Actions Required: Complete your computer account migration today



Reminder: Actions required to complete your computer account migration today

What's happening?

As previously communicated, you are scheduled to complete your computer account migration to the global Cushman & Wakefield platform **today**.

Actions required today

- 1) Bring your Cushman & Wakefield computer(s) to your C&W office during normal business hours.
- 2) Connect to the Cushman & Wakefield network with a network cable.
- 3) Save your work and close all open applications.
- 4) Complete the steps in the [Workstation Migration Tool](#) for each Cushman & Wakefield computer you utilize.
- 5) After completing your migration, ensure you can print from your computer and access your network drives.



What are the key benefits after my workstation(s) is migrated?

- Single sign-on will provide you the ability to login to your computer, email and global applications including Office 365 and ENGAGE (Salesforce) without having to enter your password multiple times
- Improved ability to share and access files regionally and globally with all Cushman & Wakefield colleagues
- Improved asset tracking will enable the Service Desk to quickly deploy applications and relevant business group settings to your workstation(s)
- Access the latest information via the CONNECT intranet page as the new default Internet Explorer homepage
- Increased speed and improved internet connection – your workstation will be able to connect to the new Wi-Fi network coming soon to your C&W office
- Utilize the same technology tools your Cushman & Wakefield colleagues use to conduct business

Who should I reach out to for support or questions?

Please contact the Service Desk with technical questions or concerns as noted below:

- **Phone:** [Check this list](#)
- **Global email:** ITServiceDesk@cushwake.com

Please do not reply directly to this email as this mailbox is not monitored.

Subject Line: Actions Required: Complete your computer account migration today

A handwritten signature in black ink that reads "Joseph".

Joseph Monroy
Head of Global Application Hosting